

## PROJECT MANAGEMENT: RUNNING A SUCCESSFUL PROJECT

Winter 2018

This one-day program is designed for those who are, or who have been, involved in a project and who are already familiar with the key PMI procedures for running a successful project. The Management Development Centre's, "Project Management—Fundamentals" introduced the key skills as designed by the "Body of Knowledge" (PMBOK) by the Project Management Institute. This advanced workshop will enhance those topics and will build awareness of the applications necessary specific for your project team.

### Objectives:

Topics include any or all of the following:

- Advanced project planning and control: best practices and case studies
- Project Management applications: Microsoft Project and online collaborative environments.
- Earned Value Analysis and Cost Benefit Analysis: assessing the progress and value of a project
- Costing, Budgeting and Cost Reduction
- Communication and Collaboration techniques
- Estimation techniques
- Risk Management
- Resource Allocation and Levelling
- Leadership techniques
- Qualifying Progress internally: how to rate the "doneness of tasks"
- Dealing with Scope Creep, Crisis Management, and Rescuing projects
- Reporting, Diarizing and other essential "paperwork"

Participants will understand project management concepts and the roles within project teams. This program is designed for all levels of accountability, as teams, tasks, deadlines and budgets are discussed to keep high pressure project environments under control.

Experiential learning takes place in an environment that encourages networking and sharing with similar business professionals. This course may also be customized and held on-site for your organization.

**Running a Successful Project**

**Winter 2018**

**February 15, 2018**

**\$450.00**

### DID YOU KNOW?

**Canada-Ontario Job Grant (COJG Funding)** The Management Development Centre is an accredited training provider under the terms of COJG program which provides financial assistance to private and non-profit employers to offset the cost of providing training to new or current employees. For links to the COJG website visit - [www.mdc.uoit.ca](http://www.mdc.uoit.ca).

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