

Celebrate Teaching! 2018



Teaching assistants provide invaluable support in the pursuit of student success at UOIT. We encourage the nomination of teaching assistants who demonstrate superior commitment to their subject matter and their students through effective teaching. The award winner, as selected by the Committee, will be recognized with a monetary prize and award. All nominees will be honoured with a certificate of achievement.

ELIGIBILITY

This award is open to any teaching assistant at UOIT who has taught in the 2018 calendar year, which includes the Winter 2018, Spring-Summer 2018, and Fall 2018 semesters.

NOMINATION

Nominations may be submitted by any faculty or staff member at UOIT, including the Teaching Assistant's supervisor. Nominators are responsible for the completion, collation, and submission of the nomination package. Nominators must also notify the nominee that their name has been submitted for the award (a template letter is provided). Incomplete nomination packages will not be accepted.

SELECTION

The Selection Committee will be comprised of the Teaching and Learning Advisory Committee, with support from the Associate Dean, Teaching and Learning and the Teaching and Learning Centre.

The Selection Committee will evaluate all nomination packages received on the basis of proven, successful, and innovative teaching at the undergraduate and/or graduate levels.

Nomination packages will be evaluated on evidence of the nominee's demonstration of passion and knowledge of the subject matter, development of materials, resources, or strategies for teaching, and the support provided to the professor and students of the course.

NOMINATION PACKAGE

The nomination package will consist of:

- Nomination form, completed and signed by the nominator.
- Two (2) letters of support, including: one (1) letter from the supervising professor or instructor of a course taught by the nominee* and one (1) letter from a current or former student who is/was taught by the nominee.

*If the original nominator is the supervising instructor, the additional Letter of Support can be from another instructor, TA, or student familiar with the nominee's teaching.

**Nomination packages due Monday, February 25, 2019 at 4:30 p.m.
by email to teachingandlearning@uoit.ca**

NOMINATION FORM

The nomination form is to be completed by the nominator.

NOMINEE INFORMATION

Nominee Full Name			
Nominee Phone Number		Nominee Email	
Nominee Office Number		Nominee Faculty or Department	
Nominee Position			
Courses Taught in 2018			

NOMINATOR INFORMATION

Nominator Full Name			
Nominator Phone Number		Nominator Email	
Nominator Faculty or Department			
Nominator Position			

Describe How You Know the Nominee (maximum 100 words)	
Words Entered:	

NOMINATION FORM

EXCELLENCE IN TEACHING (MAXIMUM 400 WORDS)

Describe how the nominee demonstrates excellence in teaching. Include specific examples of: Use of technology for teaching, passion for subject matter, development of materials, resources, or strategies for teaching, support given to professors and/or students, through leadership of tutorials, labs, or individual academic assistance, and collegiality.

Words Entered:

SIGNATURE AND ACKNOWLEDGEMENT

Nominator Signature	
Date	

I acknowledge that I am nominating _____ for a Teaching Assistant Excellence Award. I understand that this Nomination Package is *not* confidential and my comments may be shared anonymously with the university and the public in a variety of media.

SUPPORT LETTER 1 – SUPERVISOR

Support letter 1 is to be completed by the nominee's supervisor.

SUPERVISOR INFORMATION

Supervisor Full Name			
Supervisor Phone Number		Dean/Designate Email	
Supervisor Faculty or Department			
Supervisor Position			

Describe How You Know the Nominee (maximum 100 words) Words Entered:	
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SUPPORT LETTER 1 – SUPERVISOR

EXCELLENCE IN TEACHING (MAXIMUM 400 WORDS)

Describe how the nominee demonstrates excellence in teaching. Include specific examples of: Use of technology for teaching, passion for subject matter, development of materials, resources, or strategies for teaching, support given to professors and/or students, through leadership of tutorials, labs, or individual academic assistance, and collegiality.

Words Entered:

SIGNATURE AND ACKNOWLEDGEMENT

Supervisor Signature		<p>I acknowledge that I am nominating _____ for a Teaching Assistant Excellence Award.</p> <p>I understand that this Nomination Package is <i>not</i> confidential and my comments may be shared anonymously with the university and the public in a variety of media.</p>
Date		

SUPPORT LETTER 2 – STUDENT

Support letter 2 is to be completed by a student who was or is currently taught by the nominee.

STUDENT INFORMATION

Student Full Name			
Student Phone Number		Student Email	
Student Faculty or Department		Courses Taught to you by the Nominee	

EXCELLENCE IN TEACHING (MAXIMUM 400 WORDS)

Describe how the nominee demonstrates excellence in teaching. Include specific examples of: Use of technology for teaching, passion for subject matter, development of materials, resources, or strategies for teaching, support given to professors and/or students, through leadership of tutorials, labs, or individual academic assistance, and collegiality.

Words Entered:

SUPPORT LETTER 2 – STUDENT

SIGNATURE AND ACKNOWLEDGEMENT

Student Signature		I acknowledge that I am nominating _____ for a Teaching Assistant Excellence Award.
Date		I understand that this Nomination Package is <i>not</i> confidential and my comments may be shared anonymously with the university and the public in a variety of media.