Research Board
Minutes
Date: November 24, 2016
Time: 12:15 - 2:00 pm
Place: ERC 1058
Present: H. de Haan, A. Douai (for A. Leach), G. Edwards, J. Freeman, R. Kay, B. Murphy, M. Owen (Chair),
J. Percival, I. Pioro, V. Sharpe (Secretary)
Regrets: P. Drayson, H. Kishawy, L. Roy

M. Owen welcomed the new members to the committee.

1. Approval of the Agenda
   Approved as circulated.

2. Approval of previous meeting’s minutes
   Motion to approve: I. Pioro, seconded by H. de Haan. Motion passed.

3. Business Arising
   Updates on policies/procedures, CRC list and Undergraduate Student Research Awards (J. Freeman)

   Update on policies/procedures - J. Freeman noted that there had been questions around the Responsible Conduct of Research policy and procedures and the Research Groups, Centres, and Institutes policy and procedures. **ACTION:** ORS will be reviewing again and J. Freeman will bring forward to a future meeting.

   CRC list – J. Freeman sent to L. Roy. **ACTION:** Let J. Freeman know if you would like to receive it as well.

   Undergraduate Student Research Awards – ORS has revised the timeline. J. Freeman noted some changes in the timeline and circulated in it in hardcopy. **ACTION:** J. Freeman will circulate electronically.

4. New Business
   a. Strategic Research Plan: Priority Areas (Open Discussion)
      M. Owen reviewed the Strategic Research Plan slide presentation circulated including the reasons for having a Strategic Research Plan (requirement of CRC and CFI, reflect the university’s strategic direction for scholarship and research for 5-10 years) and the alignment with the Faculty Strategic Research Plans.

      Discussion ensued. **ACTION:** Research Board members are asked to review their Faculty Research Plan and determine within the Faculty what the top 3 research priorities are. J. Freeman suggested that while developing the top 3 priorities in each Faculty one develops the “why” answers (why is this a priority and how does this relate to the community, to partners, etc.). **ACTION:** M. Owen will circulate the current Strategic Research Plan.
b. Research Data Archives
P. Drayson circulated a document on services that the library has available. **ACTION**: At a future meeting P. Drayson will be asked to report on Research Data Management.

5. **Information Items**
   a. Fundamental Science Review – Chemistry Submission
      This document was circulated previously. As other submissions become available they will be circulated.
   
   b. Conference Board of Canada “Beyond Citation”
      The document was circulated.

6. **Other Business/Faculty Exchange**
   None.

7. **Next meeting** – the December meeting will be cancelled. The next meeting is January 18, 2017 at 10:30 am in CC 2214.

8. **Adjournment** - The meeting was adjourned at 1:55 pm.