# Research Board Agenda

**Date:** February 22, 2016  
**Time:** 10:00-11:30 a.m.  
**Place:** ERC 3023

## 1. Approval of the Agenda  
M. Owen

## 2. Approval of previous meeting’s minutes  
M. Owen

## 3. Business Arising  
M. Owen

## 4. New Business

1. **Records Classification and Retention Schedule**  
   C. Foy, N. O’Halloaran (guests) - 20 minutes
2. **Research & Trust Accounting**  
   G. Edwards – 20 min
3. **Biosafety Policy & Terms of Reference (for information)**  
   J. Freeman – 5 min
4. **Radiation Safety Policy & Terms of Reference (for information)**  
   J. Freeman – 5 min
5. **Conflict of Interest Policy (for comment)**  
   J. Freeman – 5 min
   a. For discussion at March meeting; introduced to prepare
6. **Residual Funds Policy (for information)**  
   J. Freeman - 2 min
7. **Internal Use of Funds Policy** (for information)  
   J. Freeman – 2 min
8. **Over Expenditure Policy** (for information)  
   J. Freeman – 2 min

## 5. Other Business/Faculty Exchange

1. **Roundtable on key issues that impact research in Faculties**  
   All

## 6. Reports & Information

1. **Vice President’s Report**  
   M. Owen
2. **Director of Research Services Report**  
   J. Freeman
   i. Research Performance

## 7. Next meeting  
(Monday March 21, 2016, 10:00-11:30, Faculty of Education room 310)

## 8. Adjournment