Dr. Deborah Saucier Early Researcher Award

Description

The Dr. Deborah Saucier Early Researcher Award is a research grant that was established to honour the former Provost's commitment to research discovery and innovation at UOIT. The purpose of this award is to support early career researchers to develop competitive, high-quality programs of research, scholarship and creative activity, and to build strong records of achievement in their fields.

There will be an annual competition for this award. Applicants may request up to **$25,000** for research activities. The number of annual awards is subject to the availability of funds.

There will be two streams for this award:
1. **Stream A: Early Career Researcher**
2. **Stream B: Research Trainee**

Researcher Eligibility Criteria

Stream A: is open to pre-tenured faculty members at UOIT. Pre-tenured faculty members are eligible to apply up to and including the year in which they are under review for tenure. There is no limit to the number of times a pre-tenured faculty member may hold this award. Only pre-tenured faculty members may hold funds for Stream A.

Stream B: is open to undergraduate students, graduate students, and postdoctoral fellows currently being supervised by a pre-tenured faculty member at UOIT. The pre-tenured supervisor is responsible for submitting the application and for managing awarded funds. Pre-tenured faculty supervisors are eligible to apply up to and including the year in which they are under review for tenure. There is no limit to the number of times a pre-tenured supervisor may hold this award. Only pre-tenured faculty members may hold funds for Stream B.

Co-applicants/co-supervisors are permitted but must meet all eligibility criteria.

Deadlines

The deadline for the Notice of Intent is: January 31st, 2018

The deadline for the Full Application is: March 2nd, 2018

Eligible Expenses

Funds may be used to cover expenses related to the costs of research activities. Research activities can include any of the following:

- **Research Personnel**: Funds to support undergraduate and graduate student research assistantships, and Postdoctoral Fellows;
- **Partnership Building**: Activities related to collaborative research and the development of partnerships;
- **Travel:** Activities related to gathering data, meeting with partners and/or dissemination;
- **Other:** Purchase of small equipment and software required to support the research activities.

Budget requests must also comply with the UOIT Internal Use of Funds Policy.

Conditions of Award

All funds must be used by the end date of the grant. Any remaining funds will be returned to the Office of Research Services to be used in subsequent competitions.

Awards will be one year in duration with an automatic extension year for spending.

Grant holders will be required to fill out a one-page report due one month after the end date of the grant to explain how the funding strengthened their program of research.

How to Apply

1. Complete a Notice of Intent (NOI) to apply and email to research@uoit.ca.

2. For the full application, complete the Application Form and prepare the following attachments:

   a) **Research Proposal (4 pages) must include**:
   - A description of the research activities to be undertaken during the term of the award;
   - A description of the potential impact of the research on the scholarly community and society;
   - A description of how this funding will help build research capacity and/or research trainee skills;
   - A description of how equity, diversity and inclusiveness of the four designated groups (women, aboriginal peoples, peoples with visible minorities, peoples with disabilities) will be built into the research or training plan;
   - If applicable, an explanation of the role that each co-applicant/co-supervisor will have in the research; and
   - A work plan with timeline.
   - **Stream B only** – describe the training plan and benefits that the research trainee will receive by participating in the research.

   b) **Budget and Budget Justification (1 page)**: Include a budget breakdown with justification for each item requested. Explain how you will use the funds.

- **NOTE**: For **Stream B** applications, up to $20,000 is permitted for the research trainee salary (undergraduate, graduate, PDF), and up to $5,000 is permitted for small equipment and other research expenses in support of the research activities.

c) **References (1 page)**

d) **CV (no page limit)**
   - NSERC Form 101, SSHRC CV, or CCV format preferred, but not required.
   - Include list of research funds currently held as well as those applied for (pending). If funds are currently held, indicate why additional funds are needed.
   - Each co-applicant must provide a CV.
   - **Stream B** – Trainee CV

Prepare your documents following the requirements below:
   i. Explain any acronyms and abbreviations fully;
   ii. Pages must be 8 ½" x 11";
   iii. Pages must be single-spaced, with no more than six lines of type per inch;
   iv. All text must be in 12 pt. font;
   v. Margins must be set at a minimum of ¾";
   vi. Your name and project title must appear outside the set margins of the page, at the top of every page;
   vii. Pages must be numbered sequentially.

3. Save the application cover sheet and attachments into **ONE pdf file**.

4. Submit application by email to research@uoit.ca by the application deadline.

Evaluation Criteria

Applications will be evaluated based on:
- **Excellence of the researcher**
  - Quality/expertise of the applicant and all co-applicants (if applicable).
- **Merit of the proposed research**
  - Merit of the proposed research activities: the importance and potential impact of the proposed research is clear; activities are considered appropriate and a good use of funds (Project description);
  - Feasibility of the work plan: activities are deemed feasible given the timeline provided and the   expertise of the applicant; timeline/work plan provided is realistic;
  - Inclusion of equity, diversity and inclusiveness into the research or training plan.
- **Development of research trainees**
  - Development of research knowledge of research team members;
  - Quality of HQP training opportunities;
  - **Stream B** – quality of the training plan and potential for skills development.

- **Need for funds**
  - Demonstrated need for funds and suitable proposed use of funds: adequate funds not held or funds held but cannot be used to support the activities described for specified reason;
  - Reasonable items requested.

Adjudication Process

Applications will be reviewed by a multi-disciplinary Selection Committee formed by the Vice-President Research, Innovation and International. This committee will be comprised of (at a minimum) the following representatives:

- 3-5 faculty members
- A representative from the Office of Research Services (non-voting)

External *ad hoc* reviewers will be added as required. Notification of results will be sent to all applicants once decisions have been finalized.

The Selection Committee will make funding recommendations to the Vice-President Research, Innovation and International, who will make final decisions. All of the Vice-President Research, Innovation and International's decisions are final.

Questions?

Contact the Office of Research Services at research@uoit.ca.