



**Registration Form for Research Assistants, Research Technicians, Research Associates, Post Doctoral Fellows, and Research Award Recipients**

<b>Appointment &amp; Registration of:</b>			
<input type="checkbox"/> Post Doctoral Fellows	<input type="checkbox"/> Research Assistant I	<input type="checkbox"/> Research Assistant II	
<input type="checkbox"/> Research Award Recipient	<input type="checkbox"/> Research Associate	<input type="checkbox"/> Research Technician	
<b>Name of Appointee:</b>			
<b>Address:</b>			
<b>Phone:</b>		<b>Email:</b>	<b>Student Banner #:</b>
<b>Degrees Held:</b> <input type="checkbox"/> Diploma/Certificate		<input type="checkbox"/> Bachelors	<input type="checkbox"/> Masters
<input type="checkbox"/> Other, please specify		<input type="checkbox"/> PhD	
<b>Discipline of Study:</b>			
<b>Citizenship</b>	a) <input type="checkbox"/> Canadian Citizen or Permanent Resident		SIN of Appointee
	b) <input type="checkbox"/> Foreign Citizen*		Citizenship
Valid Work permit: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Work permit restrictions (if applicable):			
<i>*Note: Contact Human Resources immediately, if you are hiring research personnel from a foreign country. No offer can be finalized until Human Resources has been informed of your intent to hire.</i>			
<b>Term of Appointment (to be completed by the supervisor):</b>		<b>Recommended Hourly Rate of Pay:</b>	
<b>Start Date:</b>	<b>End Date:</b>	<b># of Hours per Week:</b>	<b>Total Payment :</b>
<b>Faculty Supervisor Information</b>			
Name:			
Faculty:			
<input type="checkbox"/> Business and IT	<input type="checkbox"/> Health Sciences	<input type="checkbox"/> Education	<input type="checkbox"/> Science
<input type="checkbox"/> Energy Systems & Nuclear Science	<input type="checkbox"/> Engineering & Applied Science	<input type="checkbox"/> Criminology, Justice and Policy Studies	
<b>Email:</b>		<b>Extension:</b>	
<b>Name of Grant/Contract/Sponsor:</b>		<b>UOIT Project Account Number (Finance):</b>	
<b>Brief Description of the research to be undertaken:</b>			
<b>Any special requirements for facilities or other resources:</b>			
I hereby agree to abide by UOIT's policies and procedures governing the hiring of research personnel: <a href="http://www.uoit.ca/EN/main2/11246/13525/14057/14152/Academic_Policies_and_Procedures/research_guidelines.html">http://www.uoit.ca/EN/main2/11246/13525/14057/14152/Academic_Policies_and_Procedures/research_guidelines.html</a>			
<b>Faculty Member</b>	<b>Dean</b>	<b>Human Resources (For foreign personnel only)</b>	

Once completed, this form should be forwarded to the Faculty Planning and Budget Officer.