



Item	3.4.5
Parent Policy	
Approval Authority	Board of Governors
Policy Owner	Vice-President, Research, Innovation and International
Approval Date	March 11, 2015
Review Date	March 2018
Supersedes	Research Board Terms of Reference, September 2007

## RESEARCH BOARD

### I. Description of the Research Board

The main mandate of the Research Board is to establish UOIT's research policy and strategy. Among its specific functions, the board makes recommendations to Academic Council regarding research policy, gives advice on issues regarding UOIT research and evaluates proposals for the establishment of research entities.

### II. Membership

Members are appointed by the Vice-President Research, Innovation and International, in consultation with Academic Council.

The Research Board is chaired by the Vice-President Research, Innovation and International (hereafter the Vice-President Research). The other members consist of:

- the Dean of Graduate Studies (voting);
- a faculty member representative from each Faculty/School (appointed by the Vice-President Research in consultation with the Faculty deans and ratified by Academic Council) (voting);
- the Director, Research Services (ex officio and non-voting);
- the University Librarian (ex officio and non-voting); and
- the Manager, Research and Trust Accounting (ex officio and non-voting)

#### a. Term of Appointment

Faculty representatives are normally appointed for a two-year term that is renewable.

#### b. Administrative Support

Administrative support is provided by the Office of the Vice-President Research, Innovation and International.

### III. Terms of Reference

The Research Board of the Academic Council is responsible for establishing research-related policy, procedures and strategy.

The Research Board is appointed by the Vice-President, Research in consultation with the Faculty deans and ratified by Academic Council and is responsible to that Council and the Board of Governors.

The Research Board shall:

- a.** Advise and make recommendations to Academic Council on policies and programs that promote, support and celebrate high-quality research, scholarly work and innovation and their dissemination;
- b.** Advise and make recommendations to Academic Council on issues related to the conduct of research and scholarly work and any such practices that violate the University's mission and respect for academic freedom;
- c.** Advise and make recommendations to Academic Council on policies, procedures, practices and issues related to the ethical, regulatory, etc., conduct of research and scholarly work and its dissemination;
- d.** Examine proposals for the establishment of research entities at the University, and recommend to Academic Council the establishment or discontinuation of such entities;
- e.** Review annually the activities of the University's research entities;
- f.** Report annually to Academic Council on the University's research and scholarly activities;
- g.** Advise the Vice-President Research on matters related to research, scholarship and innovation policy, strategy and implementation;
- h.** Advise the Vice-President Research on matters related to research agencies and other partners that sponsor research at the University;
- i.** Recommend the recipients of the UOIT Research Excellence Award to the Vice-President Research;
- j.** Inform faculties of the current standards, policies and guidelines that have an impact on research, scholarship and innovation;
- k.** Establish such working groups as needed to fulfill the Board's responsibilities; and
- l.** Perform other duties as assigned by Academic Council.