
MINUTES PUBLIC SESSION AGENDA

Wednesday, October 9, 2013

3:00 pm to 5:00 pm

Place: A144 Community Room

GOVERNORS IN ATTENDANCE:

Glenna Raymond, *Chair*
Adele Imrie, *Vice Chair*
Michael Angemeer
Andrew Elrick
Miles Goacher
Don Hathaway
Jay Lefton
Robert Marshall
John McKinlay
Tim McTiernan, *President and Vice Chancellor*
Michael Newell
Lokendra Ramotar
Pierre Tremblay
Yousif Yakub

Via Teleconference:

Bonnie Schmidt
Larry Seeley
Andrea Slane
Heather White

REGRETS:

Perrin Beatty, *Chancellor*
Ann Stapleford-McGuire, *Vice Chair*
Gary Cubitt
Don Duval
Marj Rempel
Rupinder Brar

BOARD SECRETARY: Cheryl Foy, University Secretary and General Counsel

UOIT STAFF:

Craig Elliott, Vice President, Finance
Susan McGovern, Vice President, External Relations
Brad Maclsaac, Registrar
Murray Lapp, Vice President, Human Resources and Facilities

Cathy Pitcher, Assistant to the President
Stephanie Rogoza, Legal Counsel
Deb Saucier, Vice President
Brent Lewis, Dean, Faculty of Energy Systems and Nuclear Science
Greg Lewis, Associate Dean, Faculty of Science

GUESTS:

Shirley Van Nuland, Associate Professor, Faculty of Education/President, Faculty Association
Tyler Turecki, UOIT student

1. Call to Order

The Chair called the meeting to order at 3:12 p.m.

2. Introductions

The Chair welcomed two new Student Governors: Lokendra Ramotar (Graduate Student Representative) and Yowsif Yakub (Undergraduate Student Representative). The Chair advised the Board that there would be a hard stop to today's meeting due to the scheduled joint meeting with Durham College.

3. Agenda

The Chair requested a motion approving the Agenda. *On motion duly made by A. Imrie and seconded by M. Goacher, the Agenda was approved as presented.*

4. Conflict of Interest Declaration

There were none.

5. Approval of Minutes of the Meeting of June 19, 2013

The Chair requested a motion approving the Agenda. *On motion duly made by M. Newell and seconded by P. Tremblay, the Agenda was approved as presented.*

6. Chair's Report

The Chair thanked L. Seeley, past Board Chair for all of his guidance in strengthening governance at UOIT. The Chair referred to the inclusion of several recent initiatives to strengthen governance at UOIT on the Agenda and stated that she was very pleased to see these improved processes being brought to the attention of the Board. She thanked C. Foy and her team for all of their hard work in getting the Board materials and various Committee materials organized. The Chair also thanked the President, S. McGovern and the rest of the team that put on the UOIT 10th Anniversary celebration events. Finally, she thanked the Board members for their ongoing participation in community events on behalf of UOIT.

7. President's Report

The Chair invited the President to deliver his report. The President advised the Board that his presentation would focus on UOIT's overall strategic focus and goal of being recognized as a STEM university both nationally and internationally. He stated that being a small STEM university is a distinctive trait in the current provincial context where there are 6 large research-intensive institutions each having between \$100 million and \$800 million in annual research expenditures. While acknowledging that we are not currently in a position to compete at those dollar levels, he noted that it is key to demonstrate that UOIT can hold its own with larger players. He suggested that one way to do this is to show UOIT's engagement with colleges and the significance of UOIT's collaborations. In addition to continuing to expand Canadian collaborations, he advised that during the last few weeks UOIT has also been involved in partnership development activities overseas. He advised that during a recent trip to China with Durham College, UOIT entered into three collaborative agreements with Chinese institutions (and expects to enter into a fourth agreement shortly). The President described the immediate advantages of these partnerships as providing UOIT faculty members and graduate students in Engineering with access to world-class labs and the opportunity to collaborate with world-class scientists in China. He also identified longer term advantages such as brand recognition in overseas markets stemming from the fact that the Chinese institutions we have partnered with are all nationally ranked. The President also discussed his recent trip to Ireland where he chaired a working group at the Global Irish Economic Forum on optimizing commercialization of university research. He indicated that one of the partners at the table was the Dublin Institute of Technology which provided an excellent opportunity to discuss further collaborations with UOIT. The President advised the Board that, at request of the Provincial Government, UOIT will be participating in a conference in Mexico City in November to deliver a presentation on ACE. He noted that these types of presentations and visits are essential to assist UOIT in building and maintaining a profile as a research-intensive institution.

The President invited Board members to ask questions regarding his report. The President responded to comments and questions from several board members.

The Chair thanked the President for his report and commended him for all of the hard work going into these important initiatives.

8. Co-Populous Report

In G. Cubitt's absence, the Chair invited P. Tremblay to present the Co-Populous Report. Mr. Tremblay noted that there was nothing to report at this time but noted that he is pleased to see such a close alignment between the institutions on key issues which are discussed by both Boards. He extended his congratulations to the Presidents of both institutions for making the relationship between the College and University so successful.

Shirley Van Nuland – UOIT faculty member and Faculty Association President entered the meeting.

9. Enrolment Update

The Chair invited B. MacIsaac to deliver a presentation on enrolment. Mr. MacIsaac advised that there was an increase in enrolment of 4.1% over the previous year and that UOIT had seen a year-over-year increase of 8.5% in high school student confirmations compared to a system

increase of only 3%. Mr. MacIsaac credits this to UOIT's conversion callers, open house events and tours. He described high numbers on graduate student increases as partially attributed to "flow through" (i.e. having PhD students reach third year for the first time). He noted that international student growth continues to be an area of focus, however, he stated that there is a significant delay in seeing the impact of international outreach (i.e. visits today likely have an impact 7 years from now). Mr. MacIsaac responded to questions from the Board.

Michael Angemeer entered the meeting.

10. Committee Reports

Governance, Nominations & Human Resources - Board Evaluation Follow up:

The Chair invited C. Foy to deliver a presentation on behalf of the Governance Committee. During her presentation, Ms. Foy reflected on the inaugural evaluation process which was completed in June 2013. She identified process improvements for the 2014 evaluation, key accomplishments and areas for focus in 2013-2014. She noted that the focus areas were included in Board and Committee Work Plans for the year. The Chair thanked Ms. Foy for explaining the results of last year's evaluation and also for gearing up the process for the upcoming year.

Audit & Finance Committee meeting September 18, 2013:

The Chair invited A. Imrie to deliver a report on the September 18th Audit & Finance Committee meeting. Ms. Imrie was pleased to advise the Board that there was no management letter from KPMG this year as no issues were identified. Ms. Imrie attributed this accomplishment to Mr. Elliott's team and all of their hard work. She provided a brief overview of the risk management presentation delivered by C. Foy and advised the Board that Marsh has been retained to consult on this function until a permanent Risk Manager is selected. Ms. Imrie provided a summary of the September 18, 2013 Investment Committee meeting and advised the Board that the UOIT endowment funds have been performing well and ahead of benchmark. She advised the Board that the Investment Committee expressed concerns regarding low bond returns and it is anticipated that there will be revised allocations as a result following amendments to the Statement of Investment Policies.

She presented the Q1 Financials to the Board and noted that the UOIT is tracking very well to budget despite negative variances in respect of a number of capital projects. She noted that the Committee will be following this issue closely on a going forward basis to ensure that appropriate steps are being taken to prevent similar overages on future projects.

Ms. Imrie put forth the following motion, seconded by J. McKinley:

THAT PURSUANT TO THE REQUEST OF THE AUDIT & FINANCE COMMITTEE OF THE BOARD, AND FURTHER TO THE AUDIT & FINANCE COMMITTEE'S REVIEW AND APPROVAL OF THE Q1 2013-2014 FINANCIAL STATEMENTS, THE BOARD OF GOVERNORS APPROVE THE Q1 2013-2014 FINANCIAL STATEMENTS.

The motion was unanimously approved as presented.

Advancement Committee meeting September 18, 2013:

The Chair invited J. McKinley to deliver a report on the September 18th Advancement Committee meeting. He advised the Board that UOIT remains on track with its budget for advancement activities. He noted, however, that there have been challenges in collecting on certain major gifts. A. Imrie asked whether donors are withdrawing support or just taking longer to finalize payments. Mr. McKinley replied that, generally speaking, it is an issue of delay, however, he noted that one gift had to be written off. Mr. McKinley advised the Board that the Committee discussed two donor policies (the Code of Ethical Principals and Standards and the Donor Bill of Rights) during its September meeting. He noted that these policies would be included for Board approval as part of the consent agenda during the November 26, 2013 meeting. Mr. McKinley advised the Board that the Committee is still looking for a community member and is hoping to fill the position shortly.

11. Other Business

The Chair invited S. McGovern to deliver a presentation on the topic of Board Profile. Ms. McGovern presented three options (newspaper advertisement, print brochure and digital announcement) for announcing the new Board Chair and identifying current board members. After discussing the pros and cons associated with each option, Ms. McGovern recommended that the Board utilize digital announcements due to it being the lowest cost option with the highest impact. She responded to comments and suggestions from the members of the Board.

12. Information Items

Council of Universities, Conference of Ontario University Board Members

The Chair encouraged Board members to attend this conference on Nov 8 and 9th.

Call for Nominations for Honorary Degrees

The Chair advised the Board that nomination documentation was included in the meeting materials circulated in advance of this meeting. She asked that members consider whether they are aware of any candidates who fulfil the criteria. She advised that the deadline for nominations is October 31st and asked that recommendations be forwarded to the President.

Student Election Report

The Chair reported on the results of the recent nomination and election process for student representatives to the Board and extended warm congratulations to L. Ramotar and Y. Yakub.

13. Adjournment

There being no other business and upon motion duly made by M. Goacher and seconded by A. Imrie, the Chair adjourned the meeting at 4:19 p.m.