

Information Technology (IT) Services Technology-Enriched Learning Environment LAPTOP SIGNOUT Student Learning Tool Agreement – Schedule “A”

Student Info	First Name	Last Name	Banner ID#
	Faculty	E-mail	
Return Date	<ul style="list-style-type: none"> Part-time or semester after Fall 2017 semester: December 21, 2018 Part-time or semester after Winter 2018 semester: April 26, 2019 Full-time not returning (graduating or not completing program): April 26, 2019 Spring 2019 semester: June 28, 2019 Summer 2019 semester: August 16, 2019 <p>Significant fees may be applied for late laptop returns. For further details, please refer to the Student Learning Tool Agreement terms and conditions.</p> <p>If you are a full-time student continuing with full-time studies in the following academic year in both the fall and winter semester, you may keep your learning tool throughout the summer.</p>		
Terms	<p>I understand that IT Services, Technology-Enriched Learning Environment (TELE) will communicate via ITSC website itsc.uoit.ca or via UOITnet e-mail. Distribution event dates and locations will be posted a minimum of 30 days prior to the scheduled event on the ITSC website under the TELE program tab, by selecting the specific Faculty name and selecting Important Dates.</p> <p>If there is a change in student enrollment status (full-time to part-time or vice versa), if a student is withdrawing from program, dismissed or suspended they must visit the IT Service Desk as soon as possible to update records and/or return laptop.</p>		
Laptop Info	Laptop Model	Asset Tag	Serial Number
	Components distributed with the asset indicated above:		
	<ul style="list-style-type: none"> New students: AC adapter, network cable, backpack Third year students: AC adapter 		
<p>I, the undersigned, agree that I have received the above equipment and/or components and accept responsibility for the protection of the items. I understand that this Schedule “A” form is part of the Student Learning Tool Agreement (SLTA) that I signed or agreed to, and I understand that I am bound by the Terms & Conditions therein.</p>			
Signatures	Student signature		Date of signature
	Prepared by		Ticket #